

February 16, 2023 - Somers Point Board of Education Meeting (Thursday, February 16, 2023)
Generated by Tina Loder on Wednesday, February 22, 2023

Vice President Heather Samuelson called the meeting to order at 7:00pm

Open Public Meetings Statement

Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, P.L. 1975, and as amended by P.L. 2020, c.11.

Flag Salute was led by Mr. Conover

Roll Call:

Members Present: Mrs. Stacie Brookbank, Mr. John Conover, Dr. Kathleen Dolton, Mr. Charles Haberkorn, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Heather Samuelson, Vice President

Members Absent: Dr. Kathleen Dolton and Mrs. Staci Endicott

Others Present: Dr. Michelle CarneyRay-Yoder, Superintendent of Schools, Ms. Julie Gallagher, School Business Administrator/Board Secretary, Mrs. Amy Houck Elco, Attorney

Approval of Minutes

Motion was made by Mrs. Brookbank, seconded by Mr. Conover to approve Item A. Motion was carried with a Roll Call Vote of 7-0

A. Minutes

Resolved that the following meeting minutes be approved as presented and available for release to the public upon request and according to policy:

Regular Meeting: 1/19/2023
Executive Meeting: 1/19/2023

Presentations

1. Student and Teachers of the month

Teachers of the Month

Taylor Fussner - Dawes Avenue
Kim Fontana - Jordan Road

Students of the Month - Dawes Avenue

Kindergarten	1st grade	2nd grade	3rd grade
Skainayelle Exantus	Harper Hiles	Christiene Anderson	Austin Charles
Jimena Pilar Cortes	Matthew Munoz Mendoza	Analia DeJesse	Pedro Cortes-Morales
Ricky Schneckner	Jaykadau Exantus	David Rojas Lopez	Evan Charles
Savannah Frasier	Zoe Ruiz	Makenzey Seago	

Students of the Month - Jordan Road

4th grade	5th grade	6th grade	7th grade	8th grade
Grace Kalwite	Dorothy Smith	Rafael Chavez	Gabriel Walker	Cecilia Foreman

[Budget Presentation](#)

Public Forum-Agenda Items Only

Open Meeting to Public/Guidelines for Public Forum

Recommended Action: PUBLIC PARTICIPATION GUIDELINES: Public participation at a board meeting is intended to allow individual members of the public the opportunity to address the board and administration and comment on issues of public concern. If you have a question pertaining to litigation, student or personnel items, please see the Superintendent after the meeting as the Board does not discuss these matters in public as they retain their rights to privacy. Please be further advised, that the Board does not endorse, or intend to endorse, any statements made during public comment periods and the person submitting such statements is responsible for any statements made which may be found to be slanderous, defamatory, or in violation of the law. If you would like to make a comment,

please come up to the microphone and provide your name and address. All comments must be directed to the Board President and made in a respectful manner. Public comment is limited to three minutes per person. At the end of the three minutes, you will be notified your time is up. You are not allowed to "give" your minutes to anyone else. We will now be open to public comment. Public comment is limited to thirty minutes. President Staci Endicott opened the meeting to the public at 7:19pm and closed the meeting to the public at 7:20pm.

- No Comments

School and Community

Correspondence

1. Crossing Guard - Lynne Cade-Moore
Thank you for the WaWa gift card
2. Donation - Capture It 360 Photo Booth
Provided live acoustic music for the band at the District's event of January 2023. Donation was in the amount of \$500.

Student and Community Affairs Committee Report

- Public Relations
- Security
- Transportation

Foundation for Education Liaison Report

- No Report

City Council Liaison Report

- No Report

Finance/Operations

Finance Committee Report

- Budget
- New York Avenue
- Personnel

Motion was made by Mrs. Brookbank, seconded by Mr. Conover to approve items B-L. Motion was carried with a Roll Call Vote of 7-0.

B. Transfer of Funds

Approve the Adjustments for the Budget as presented and made a part of these minutes:

[Monthly Transfers 0123.pdf \(85 KB\)](#)

[JAN 2023 Appropriations.pdf \(142 KB\)](#)

C. Secretary Report/Cash Report

Approve the Report of the Secretary for the month ending January 2023, as presented, pursuant to N.J.A.C. 6A:23A-16.10(c)3 and that they certify that as of 01/31/23, after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. The board further approves the Cash Report for the month of January 2023

[Cash Report 0123.pdf \(48 KB\)](#)

[Secretary Report 0123.pdf \(540 KB\)](#)

[Monthly Board Certification 0123.pdf \(25 KB\)](#)

D. Treasurer's Report

Approve the Report of the Treasurer for the month ending January 2023 as presented, pursuant to N.J.A.C. 6A:23A-16.10(c) and that they certify that as of 01/31/23, after review of the Treasurer's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

E. Bills for Payment

Approve the Bills List as presented and made a part of these minutes:

GENERAL - \$ 938,180.29
CAPITAL - \$ 0
PAYROLL - \$ 865,062.97
TOTAL - \$ 1,803,243.26

[FEBRUARY 16, 2023 BILLS LIST.pdf \(507 KB\)](#)

F. Contracts

Approve the following out of district tuition contracts for the 2022-2023 school year:

Name of Contract		
Greater Egg Harbor Transportation Route SP-C	January 13, 2023-June 30, 2023	13,968.00
Greater Egg Harbor Transportation Route 22Q	September 1, 2022-June 30, 2023	23,912.00
ACSSSD Tuition	Student ID: 998338	46,440.00
Yale Tuition	Student ID: 998357	37,318.00
Parent contract- transportation	Student ID: 15647849	719.40

G. Use of Facilities

Organization	Dates	Location	Cost
Nike Sports Camp	6/26/2023 - 6/30/2023	Jordan Road	\$2,800 plus 4 full scholarships to the camp and discount code for all Somers Point Families.

H. Fund Raising Activity - Dawes Avenue School Book Fair

Approve the following fund Raising Activity as recommended by Michelle Carney-Ray-Yoder, Ed.D., Superintendent of Schools

DAWES AVENUE BOOK FAIR - MARCH 20-24, 2023

Read Across America and Open Night of Book Fair - Tuesday, March 21, 2023 from 6pm - 7pm

Grilled Cheese and Crab Cake Truck will be present as a fund raiser activity.

I. Grants for field trip transportation

Accept two (2) grants in the amount of \$700 each towards transportation costs for the 1st grade and 3rd grade field trip from the Community Foundation of New Jersey at the recommendation of the Superintendent of Schools, Michelle Carney-Ray Yoder, Ed. D.

Two grants from Community Foundation of New Jersey - Grants each for \$700.00 to put towards transportation costs for 1st grade and 3rd grade trips.

J. E-Rate

Approve On-Tech Consulting, Inc. to represent the District in connection with completion of our application for the E-Rate (Universal Service Fund) for Funding Year 2023-2024. In all phases of the application and reimbursement process for all services: telecommunications services, internet access, internal connections and basic maintenance of internal connections.

L. Pea Transfer

Approve the the following transfer in the PEA From 20-218-200-102 \$10,0000 20-218-200-240 \$5,000 To 20-218-100-600 \$15,000

Curriculum

Instruction Committee Report

- Update in enrichment
- Asbury Park Press Article
- February 15 Professional Development Agenda
- Change in Student Teacher Placement
- Onsite Professional Development
- Attendance Academy update
- Devices for home use
- Consistency of Instruction

- Walkthrough and Evaluation updates
- Planned Field Trips
- STEAM night

Motion was made by Dr. Myers, seconded by Mr. Conover to approve items B-G. Motion was carried with a Roll Call Vote of 7-0.

B. 2023-2024 School Calendar

Approve the 2023-2024 School Calendar, as recommended by Michelle Carney-Ray-Yoder, Ed.D., Superintendent of Schools.

[2023-2024 school calendar.pdf \(356 KB\)](#)

C. Out of District Professional Development

Approve the following Out of District Professional Development as recommended by Dr. Michelle Carney-Ray-Yoder, Superintendent.

	Name	Program	Date(s)	Location	Fee
1	* Michelle McKeon	Foundations Level 2 Workshop (not advertised until 1/25/2023)	February 15, 2023	Virtual	SRI & ETC Hours
2	* Tiffany Unsworth	SHAPE NJ Annual Convention	February 28, 2023	Princeton, NJ	\$249
3	* Jon Bruccoleri	SHAPE NJ Annual Convention	February 28, 2023	Princeton, NJ	\$249
4					
5					

D. Field Trips

Approve the following field trips as recommended by the Superintendent of Schools, Michelle Carney-Ray Yoder, Ed.D.

Teacher-School	Destination	Date	Cost
Kindergarten	Lucy the Elephant	May 11, 2023	\$744.75
First Grade	Cape May Zoo	May 17, 2023	\$905.74
*Second Grade	Wetlands Institute	April 28, 2023	\$1,373 (estimated)
Third Grade	Cape May Point	May 23, 2023	\$945 (estimated)

Grants have been applied for and approved for the transportation costs for the Cape May Zoo trip (\$700) and the Cape May Point (\$700).

Grade	Trip	Date	Cost
Fifth Grade	Hagley Museum	June 7, 2023	\$1,650.00
Sixth Grade	King Pin Lanes	May 19, 2023	\$1,594.74
Seventh Grade	Strathmere Beach	June 2, 2023	\$1,200 - \$1,800
6th or 8th Grade	Stokes	May 23, 2023	\$5,440 + Transportation
Enrichment Group	Science Explorers at SEA Wetlands Institute	April 20, 2023	\$1800 + Transportation Grant Funded
*Student Council	Great Adventure	**May 31, 2023	*Previously approved-Date Change only
*7th/8th Grade	To Dawes Avenue 5 7/8th graders to introduce floor hockey to 2nd graders and work for one period of P.E.	February 23, 2024	No cost

E. Change in Student Teacher Placement

Student Teacher	Placement Dates	Placement Assignment
Emily Hall	1/17/2023 - 5/5/2023 9/5/2023 - 12/15/2023	McKeon @ DAS (previously approved)
Emily Hall	1/17/2023 - 5/5/2023 9/5/2023 - 12/15/2023	Esposito @ DAS (new assignment)

This is a 100 hour placement for the Spring semester that will become a student teaching assignment next Fall.

F. Onsite Professional Development

Date	Provider	Cost
2/14/2023	Dr. Kimberly Lebak <i>Adding Rigor to Instruction</i>	SRI & ETTC Contracted Hours
2/14/2023	NJ-CAP <i>Required Training</i>	No Cost
3/15/2023	Hand2Mind	No Cost
3/15/2023	i-Ready	No Cost

Home Instruction

Approve the following Home Instruction, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Approve Larry Randour and Christine Reinhold as home Instructors for a total of 10 hours each week for student #15357303. Effective 1/23/23-3/13/23.

Personnel

Negotiations Committee Report

- No Report

Motion was made by Mr. Conover, seconded by Mrs. Brookbank to approve items B-K.

Final Resolution: Motion passes B-D, F-K (7-0) and Motion Passes Item E with 1 Abstention (6-0-1)

Items B-D, F-K Yes: Mrs. Stacie Brookbank, Mr. John Conover, Mr. Charles HaberKorn, Dr. Alice Myers, Mr. Michael Sweeder, Mrs. Karen Tomasello, Mrs. Heather Samuelson

Item E Yes: Mrs. Stacie Brookbank, Mr. John Conover, Mr. Charles HaberKorn, Dr. Alice Myers, Mr. Michael Sweeder, Mrs. Karen Tomasello
Abstention: Mrs. Heather Samuelson

B. Resignations

Approve the resignations of the following staff recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools:

Name	Position	School	Effective Date -Last Day in District
Danielle Levine	7th Grade ELA	Jordan Road	January 30, 2023 - March 31, 2023

C. Retirements

Approve the following retirements as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

D. Audit of Business Office

Approve Chandra Anaya as a Consultant for the Somers Point Business Office at a cost not to exceed \$10,000 as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools. The report will be completed and submitted to the Superintendent of Schools to review recommendations.

E. Confidential Administrative Assistant to the Superintendent

Approve Dawn Booth as the Confidential Administrative Assistant to the Superintendent at a starting salary of \$58,000 (prorated) as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools

F. Business Administrator

Approve hiring Mary Conroy as the Business Administrator for a Salary of \$95,000 (prorated) on or about February 21, 2023, to June 30, 2023, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

G. FMLA / NJFLA Leave / Leave of Absence

Approve the following employees for FMLA/NJFLA and LOA as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

Employee ID	FMLA/NJFLA/LOA	Dates
5547	LOA	2/6/2023-4/6/2023
5423	FMLA	1/23/2023-4/4/2023
5753		11/28/2022 - 4/30/2023 Revised start date
5753	Unpaid Leave	5/1/2023 - End of the School Year
5843	Unpaid Leave	2/21/2023 - TBD

H. Stipends/Clubs/Activities

Approve the following stipends for the following club listed below as recommended by the Superintendent of Schools, Michelle Carney-Ray-Yoder, Ed.D.

Name of Club	Name	Stipend
Sign Language Club Session 1	Donna Strandwitz	not to exceed \$250 (\$39/hr)
Sign Language Club Session 1	Gianna Cottone	not to exceed \$250 (\$39/hr)

I. Transfers

Approve the appointment of the following individual(s) at the recommendation of the Superintendent of Schools, Michelle Carney-Ray Yoder, Ed.D.:

Name	Position
Laura Venello, Ed.D.	McKinney Vento Lead Liaison
Katelyn Tobiasen	McKinney Vento back-up Liaison

J. Student Teaching

Approve the following students teaching positions for the -----2022-2023 semesters (pending completion of all District required paperwork) as recommended by Michelle Carney-Ray-Yoder, Ed.D., Superintendent of Schools:

K. Change of Step on Guide

Approve the guide change for the following individual(s) as recommended by the Superintendent of Schools, Michelle Carney-Ray Yoder, Ed.D.

Name	New Guide Placement	Effective Date
Philip Pallitto	Step 9 MA+30	2/17/2023

Policy

Public Forum

Open Meeting to the Public/Guidelines for Public Forum

President Staci Endicott opened the meeting to the public at 7:28pm and read the following notice: Public participation will be in accordance with District Policy #0167. Public participation will include, but not be limited to the following rules: a participant of the public will present his/her name, place of residence, and group affiliation if appropriate. Each participant will be limited to three (3) minutes per statement and the overall duration of the public comments shall not exceed 30 minutes.

- No Comments

Public comment was closed at 7:29pm

Board Forum

Mr. Haberkorn-Congratulated Julie and wished her best of luck in the future.

Board General Information - For Information Only

Board Calendar

NJSBA Upcoming Events

STEAM Night

Administrative Monthly Reports - For Information Only

Enrollment Report as of 2/16 is 752

Jordan Road Principal Report
Dawes Avenue Principal Report
Director of Curriculum Instruction

Observer	Dr. Venello
Number of Observations Completed YtD	23
Number of Observations in Progress YtD	2
Number of Walkthroughs Completed YtD	107

Observer	Dr. Kaas
Number of Observations Completed YtD	19
Number of Observations in Progress YtD	4
Number of Walkthroughs Completed YtD	137

Observer	Mr. Pugliese
Number of Observations Completed YtD	23
Number of Observations in Progress YtD	0
Number of Walkthroughs Completed YtD	63

Observer	Mrs. Wagner
Number of Observations Completed YtD	19
Number of Observations in Progress YtD	3
Number of Walkthroughs Completed YtD	25

Possible Executive Session

Motion was made by Mrs. Brookbank, seconded by Mr. Conover to enter into Executive Session at 7:31pm. Motion Carried All In Favor.
Recess to Executive Session for HIB, we will be in executive session for approximately 10 minutes. Action may be taken.
Reconvene to Public Meeting at 7:38pm

Action May Be Taken After Executive Session

Motion was made by Dr. Myers, seconded by Mr. Conover to approve Items A-B. Motion was carried with a Roll Call Vote of: 7-0.

A. Acknowledge HIB Incidents

Acknowledge there were 6 HIB incidents reported for the Somers Point School District from 1/19/2023 to 2/10/2023 in accordance with N.J.A.C.6A:16-7.1.


B. Affirm HIB Incidents

Affirm there were 2 HIB incidents reported for the Somers Point School District from 11/17/2022 to 1/19/2023 according to N. J. A. C. 6A:-7.1.

Adjournment

Motion to Adjourn the meeting was made by Mrs. Samuelson at 7:41pm.

Respectfully Submitted,



Mary Conroy
Business Administrator/Board Secretary